

Telekalafi Likiliki

President of the University of Otago Pacific Islands Students' Association (UOPISA)

1st Quaterly Report 2024

Submitted: Tuesday 12th March 2024 at 9:10pm

Part One: Executive Officer position Description Duties

1.1 The University of Otago Pacific Islands Students Association President shall be a voting ex-officio member of the OUSA Executive.

6.1.1 In the meetings that I have attended, I vote when things are presented to the association executive.

1.2 The duties of the University of Otago Pacific Island Student Association President are outlined in the Memorandum of Understanding between the Otago University Students' Association and the University of Otago Pacific Islands Students' Association (UOPISA)

1.2.2 The Memorandum of Understanding between the Otago University Students' Association (OUSA) and the University of Otago Pacific Islands Students' Association (UOPISA) has been met and passed.

1.3 Where practical perform the general duties of all Executive Officers

1.3.1 See in Part 2.

PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES

The President is the primary elected representative of members of UOPISA. The President will lead UOPISA in fulfilling its core functions and achieving its goals. This includes:

1.1 Main spokesperson or representative for UOPISA

1.1.1 I have represented UOPISA at a few events such as:

- i)** Monthly meetings with the University of Otago Pacific Leadership Group (PLG)
- ii)** Otago Pacific President meetings (Standing Committee)
- iii)** Monthly meetings with Vice Chancello, Helen Nicholson
- iv)** Senate
- v)** Meet and greet with the students of Kia Ita and Kickstart (KIKS) during summer school
- vi)** Worked briefly with Pacific Island Centre (PIC) during O-Week to have some of the member associations promote their association at PIC
- vii)** UOPISA had a tent for Tent City
- viii)** Attended the Pacific Welcome where I represented UOPISA as well as KIKS
- ix)** Attended the White Coat Ceremony for Pharmacy
- x)** Meet and greet with Sela Pole-Fehoko regarding Pacific Library Support
- xi)** Attended the Library Pacific Strategic Framework talanoa
- xii)** Attended Science Students' Pacific Islands' Association welcome
- xiii)** Attended the Otago Melanesian Islands Students' Association welcome
- xiv)** Attended the Pacific Islands Health Professional Students' Association welcome

- xv) Chairperson for the Pacific Islands Health Professional Students' Association SGM
- xvi) Chairperson for the Otago Samoan Students' Association

1.2 Chair and convener of executive and general meetings

I have chaired all UOPISA meetings as well as the meetings for the standing committee.

1.3 Chief representative and responsible for all internal and external relations

I have attended all of the Pacific Leadership Group meetings.

I have been in contact with UOPISA's member associations through social media and in person. I have also had a few one on ones with some of the Pacific presidents.

1.4 To establish and maintain our relationship with OUSA, Te Rōpū Māori and the University, where appropriate

I have attended most of OUSA exec meetings for this quarter. There have been a few that I have missed due to other commitments, however, I plan to work around the OUSA meetings in the future. In saying that, I have also missed a few Pacific events for OUSA meetings. I have had a one on one meeting with the OUSA president Keegan so we can meet and build a relationship. Keegan has also introduced me to the OUSA Executive and the OUSA team and has created a space where I feel welcomed. I look forward to doing more things this year with OUSA.

I have maintained a great relationship with the Tumuaki of Te Rōpū Māori (TRM) Gemella. We have met in person and have discussed a few possible collaborations in the future. We hope to connect our Pacific and Māori students this year by collaborating events together. Some events that we have collaborated in the past are our annual BBQ which we hope to collaborate soon in the year. I have also asked TRM to chair our SGM which is happening very soon and I have agreed to be their chairperson for their SGM. We will also have our executive teams meet in person soon after both our SGM's have been done and our vacant positions are filled.

1.5 Establish and maintain relationships with external/internal stakeholders where appropriate

- a) Tagiilima Feleti (Manager of Pacific Islands Centre)
- b) Dr. Rose Richards (Acting Director of Pacific Development Office)
- c) Dr. Edmond Fehoko (Associate Dean Pacific Division of Sciences)
- d) Dr. Michelle Schaaf (Associate Dean Pacific Division of Humanities)
- e) Esmay Etuati (Associate Dean Pacific Otago Business School and Division of Commerce)
- f) Dianne Sika-Paotonu (Associate Dean Pacific Health Science)
- g) Tofilau Nina Kirifi-Alai (Manager Pacific External Engagement – Auckland)
- h) Pacific Trust Otago

Part Two: General Duties of All Executive Members

2.1 The appointed for all OUSA Executive officers shall commence from the 1st of January and will terminate on the 31st of December of that same year.

Still in progress

2.1.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to: Assisting at the OUSA Tent City and other activities during Summer School, Orientation and Re-Orientation; and;

I was unable to help out during Tent City as I was helping sort a performance for the Pacific Welcome and the White Coat Ceremony – Pharmacy. I did attend the OUSA governance training.

2.1.2 Assisting with elections and reference where appropriate

N/A

2.2 Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

I have attended as most of the executive meetings that were in person. There are a few meetings that I have missed out on but I plan to go to all the meetings in the next three quarters

2.3 All Executive officers shall:

2.3.1 Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the finance and strategy officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure;

N/A

2.3.2 Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all demographics to participate, where relevant, in clubs, societies, committees and OUSA events;

N/A

2.3.3 Prioritise of sustainability and minimization of environmental impacts in all aspects of their role and keep up to date with environmental issues;

N/A

2.3.4 Every quarter undertake five hours of voluntary service which contributes to the local community;

During the first quarter, I have been using my voluntary services to my Pacific community. I have attended many events and meetings for the Pacific community that work to maintain and foster UOPISA's relationship with the community.

2.3.5 Regularly check and respond to all communications

I regularly check and respond to all messages, calls and emails and I do this as soon as possible.

Part Three: Attendance and involvement in OUSA and University Committees

- (1) OUSA Executive Committee
- (2) University Pacific Leadership Group (Student Representative
- (3) Senate

Part Four: Goals and your Progress

1. To establish an office space for UOPISA

At the moment, this is definitely one of my main goals this year. I understand that places are limited and I need to move and contact all those that have been contacted last year about finding a potential space for UOPISA. Right now, I have been doing a lot of looking through documents and picking up information so then I can approach people with the right information. I would hope that the office space would be confirmed sometime this year.

2. For a Pacific student seat on the University of Otago Council

I am aware that this is something that our previous UOPISA President and TRM Tumuaki has been working on last year. I would like to continue their work this year along with Gamella. Right now, it is all about me collecting and gathering all the information that is needed to take this a step further for UOPISA and TRM.

Part Five: General

- (1) Meeting with a few students about associations and answering their questions
- (2) Providing a space for our member associations to promote their association to our Pacific students